

Allocations Committee



Jared Vega, Chair

Wednesday, August 4, 2010
5:00 pm to 6:30 pm
Public Health
4041 North Central Avenue, Phoenix
14th Floor, Training Room

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Meeting Minutes

Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT	Cheri Tomlinson	AT	Debby Elliott <i>alt: Philip Seeger</i>	AT	Jared Vega	EX	Larry Stähli
EX	Mary Rose Wilcox <i>alt: Mark Kezios</i>	AT	Michael Bryson	EX	Randall Furrow	AT	Juan Carlos Perez

Guests

Marge Simpson	Judy White	Rob Bailey	Laura
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Administrative Agent Staff

Rose Conner	Dyle Sanderson	Georgina Lowe
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Support Staff: John Sapero

Welcome, introductions and declarations of any conflicts-of-interest

Jared Vega called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Extension Act of 2009 and the Maricopa County Department of Public Health.

Copies of the documents provided to the participants of this meeting may be requested from Planning Council Support.

MEETING MINUTES *continued*

Determination of quorum

Jared Vega determined that quorum was established with five of eight members present at approximately 5:10 pm.

Review of minutes and action items

Participants silently reviewed the summary minutes for the April 7, 2010 meeting. No corrections were voiced.

Chair Update

No update was provided.

Administrative Agent update

Rose Conner discussed:

- As of June 30th, total expenditures are nearly 31% of the available funding
- The inter-governmental agreement with ADHS is in the process of being extended. Additionally, the IDA with the Maricopa County correctional system is being finalized.
- Carmen Hair has been appointed as the Part A Special Projects Coordinator, and will work with MAI providers
- The 2009 MAI grant will close out at the end of August. It is expected that there will be no unspent funding.
- It is projected that there will be more than \$600,000 remaining at the end of the year in Outpatient Ambulatory Medical Care. Providers in the category can return about \$300,000 in September for reallocation.
- The \$200,000+ carryover request should be approved by HRSA in September and will be transferred to Ryan White Part B for the ADAP program
- There are several service categories that are expected to need additional funding:

• Oral Health	\$ 200,000
• Medical Nutrition	\$ 20,000
• Health Insurance Premium/Cost Sharing	\$ 20,000
• Transportation	<u>\$ 10,000</u>

Total expected additional allocation needs \$ 250,000

MEETING MINUTES *continued*

Rose recommended that any reallocations to these services categories be completed in September.

Committee Chair Update

No update was provided.

Ryan White Part B/ADAP Update

Rob Bailey, from the Ryan White Part B Program discussed:

- A total deficit of \$1.1 million is realistic
- As of July 30th, the ADAP program has a \$300,000 deficit
- The ADAP program is still maintaining a budget deficit in order to serve new and existing clients
- A wait list is a potential option to help offset spending, but this cannot be determined until HRSA releases its supplemental funding announcement
- It is predicted that ADAP will expend all of its funding by March 2011. The provision of health insurance for ADAP clients is being researched. However, the soonest a program of this sort could be implemented would be January 1, 2011.
- Rebates, supplemental funding and other potential funding sources may help to address the ADAP budget deficit
- Part B will begin meeting with collaborative partners to action plans if/when a wait list would be implemented.

Cheri Tomlinson asked what the earliest date to implement a wait list would be. Rob Bailey replied that a wait list could begin as early as September/October

Debby Elliott asked in implementing a wait list would jeopardize receiving ADAP supplemental funding. Rob Bailey replied that as long as the wait list could be resolved before the end of the grant year, there would be no penalty.

Cheri Tomlinson asked if only new applicants would be placed on a wait list. Rob replied that criteria would be developed that would be compassionate and based on common sense. Cheri then asked if clients who forget to renew their eligibility would end up on the wait list. Cheri asked what percent do not renew in a timely manner. Rob replied that about 50% do not respond to the reminder letters that are sent to them.

Rob discussed that about 50 new applicants were projected to be placed on a wait list each month once it was implemented.

Rose Conner related that there is an anticipated \$300,000 that could be reallocated to the ADAP program. However, this could not be transferred until the IGA is in effect.

MEETING MINUTES *continued*

Cheri Tomlinson asked if reallocating these funds would eliminate the need to begin a wait list. Rob Bailey replied this would have to be reviewed. Additionally, ADHS would base any decision to begin a wait list based on funding that Part B had in-hand, not on funds that were committed but not received.

There was discussion regarding how additional Part A funding would affect the ability for ADAP to continue services until new initiatives could be implemented. Best and worst case scenarios were reviewed.

Rose Conner provided information on various scenarios that could be used to reallocate and transfer funding to ADAP, and the impact these scenarios could have on Part A services.

Cheri Tomlinson asked if allocating additional Part A funding would keep a waiting list from occurring. Rob Bailey responded that he could not predict this. Rob related that the State would need to have any funding on account before a waiting list was waived.

The committee reviewed ADAP service delivery best and worst case scenarios that may occur based on whether the Planning Council provided additional funding.

Reallocations

MOTION: Cheri Tomlinson moved to reallocate \$300,000 to Pharmaceutical Assistance Part B. Debby Elliott seconded.

DISCUSSION: Rob Bailey related that Part B was committed to parity of services between Part A and B. Rob asked what would happen if the Planning Council did not approve this recommendation. Meeting participants provided possible outcomes.

Rob Bailey provided an overview of the challenges that may occur if there were challenges to the transfer of funds from Ryan White Part A to Part B.

Rose Conner detailed what steps would need to occur to ensure the rapid transfer of funds.

Rob Bailey expressed concern that resolving the ADAP budget was not the responsibility of Ryan White Part A to resolve. Committee members discussed why the Council felt responsible to ensure that a waiting list would not occur.

Rose Conner and John Sapero related that during a conference call with the Part A project officer it was stressed that ensuring medications were available was a Part A responsibility, even if this meant eliminating other services.

OUTCOME: The motion passed.

MEETING MINUTES *continued*

Review of the Planning Council's Guiding Principles

This agenda item was tabled.

Priority Setting and Resource Allocation (PSRA) Review

This agenda item was tabled.

Determination of agenda items for the next meeting

In addition to recurring agenda items, the following agenda items were added:

Agenda Items

Reallocations

Guiding Principles

Action Items to be completed by the next meeting:

Task	Assigned To

Current Event Summaries

No comments were voiced.

Call to Public

No comments were voiced.

Adjourn

The meeting adjourned at 5:20 pm.